

Part 5 of Processing Regular Open Enrollment Applications describes the random selection process and wait lists.

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## Random Selection

- Where there are more applications than spaces, applications to be approved must be selected randomly.
- If there are more preference applicants than spaces, the random selection must include only those applicants entitled to preference.



When there are more applications than spaces available, applications must be randomly selected for approval.

If there are more preference applicants than spaces available, the random selection must include only those applicants entitled to preference.

## Two Ways to Do Random Selection

- All applications together.
- Each grade individually
  - Grades must first be randomized.

### Method of Random Selection

- For example, electronic or “pulled from a hat.”
- School board discretion.



There are two ways to conduct a random selection. The first way is to put all applications together and randomly select pupils, no matter what grade they are in. The second way is to conduct a separate random selection for each grade. If a district chooses this method, it must first randomize the order in which each grade is drawn.

There is no DPI prescribed method on how districts should conduct their random selection. Some examples include using a computer program to select pupils electronically or putting all the pupils in a hat. It is the school board’s discretion on what method they choose to use, but it must be outlined in the board’s policy.

## Wait Lists

- May begin to offer spaces from wait list once initial approval and denial decisions are made and notices sent.
  - For example, if a parent is offered a space and turns it down, the district may immediately go to the wait list.
- However, may not add any spaces until after the approval/denial deadline has passed.



The nonresident district may begin to offer spaces from their wait list once the initial approval and denial decisions have been made and notices have been sent out to parents.

For example, if a parent is offered a space and turns it down, the district may immediately go to the wait list and offer the space to the first pupil on the list.

However, the district may not add any spaces until after the approval/denial deadline has passed.

## Wait Lists

- Verbally or provide written notification to the parent that the pupil has been accepted from the wait list
- Must provide parent with at least 10 calendar days from the date the notice was mailed or verbally provided for the parent to respond



The nonresident district can notify the pupil's parents either verbally or by written notification that the pupil has been accepted from the wait list.

The district must provide the parent with at least 10 calendar days from the date the notice was mailed or verbally provided for the parent to respond.

## Wait Lists

- If the parent does not respond by the specified deadline, the nonresident district may rescind the approval and offer the space to the next pupil on the wait list.

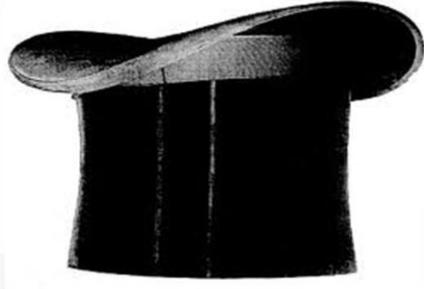
If the parent does not respond by the specified deadline, the nonresident district may rescind the approval and offer the space to the next pupil on the wait list.

## Wait Lists

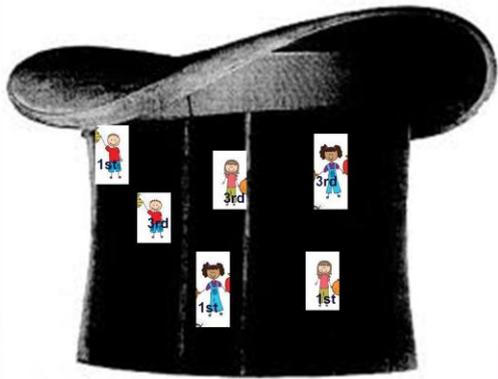
- If a pupil is on both the regular education and special education wait lists and the pupil's name is reached on only one wait list, the pupil should remain in place at the top of that list until the pupil's name is reached on the other list.

If a pupil is on both the regular education and special education wait lists and the pupil's name is reached on only one wait list, the pupil should remain in place at the top of that list until the pupil's name is reached on the other list.

## All Apps Together

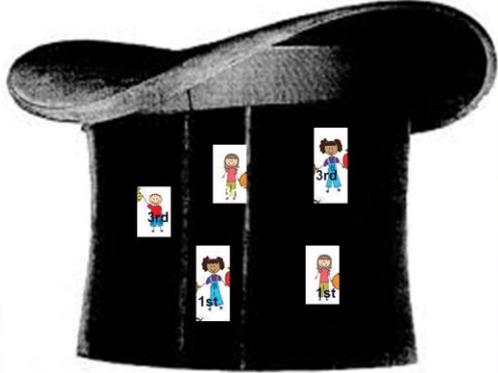


## All Apps Together

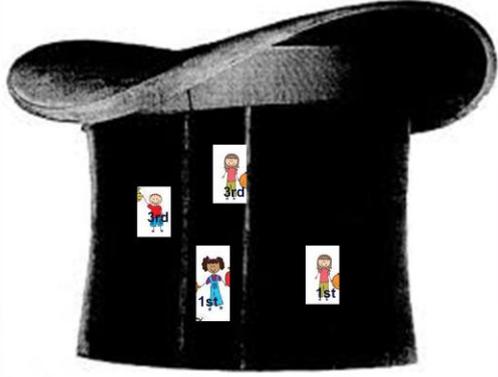
	<table><thead><tr><th>Grade 1</th><th>Grade 3</th></tr></thead><tbody><tr><td>1.</td><td>1.</td></tr><tr><td>2.</td><td>2.</td></tr><tr><td>3.</td><td>3.</td></tr></tbody></table>	Grade 1	Grade 3	1.	1.	2.	2.	3.	3.
Grade 1	Grade 3								
1.	1.								
2.	2.								
3.	3.								

All applicants from all grades are placed into the random selection together. You then select one applicant at a time and place them on a list in the order that they were selected.

## All Apps Together (a)

	Grade 1	Grade 3
	1.  1st	1.
	2.	2.
	3.	3.

## All Apps Together (b)

	Grade 1	Grade 3
	1.  1st	1.  3rd
	2.	2.
	3.	3.

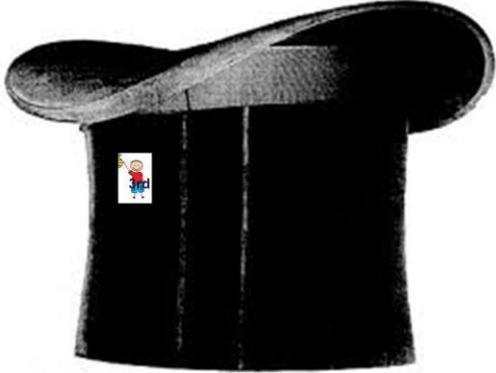
## All Apps Together (c)

	Grade 1	Grade 3
	1.  1st	1.  3rd
	2.  1st	2.
	3.	3.

## All Apps Together (d)

	Grade 1	Grade 3
	1. 	1. 
	2. 	2.
	3. 	3.

## All Apps Together (e)

	Grade 1	Grade 3
	1.  1st	1.  3rd
	2.  2nd	2.  3rd
	3.  1st	3.

## All Apps Together (f)

	<b>Grade 1</b>	<b>Grade 3</b>
	1.  1st	1.  3rd
	2.  2nd	2.  3rd
	3.  1st	3.  1st

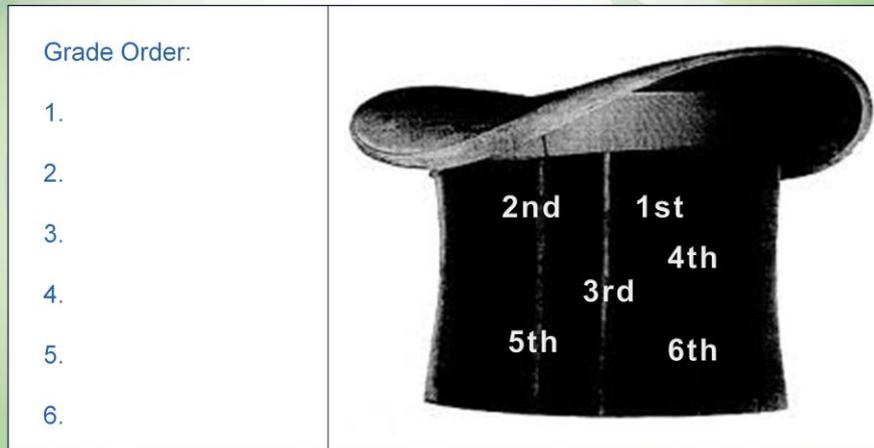
## Spaces & Wait List

	<b>Grade 1</b>	<b>Grade 3</b>
	1.  <b>Approve</b>	1.  <b>Approve</b>
	2.  <b>Denied- Waitlist</b>	2.  <b>Denied- Waitlist</b>
	3.  <b>Denied- Waitlist</b>	3.  <b>Denied- Waitlist</b>
	Grade 1: 1 space Grade 2: 2 spaces	

For first grade, the district designated one new space available. The first applicant selected for first grade would be approved. The other two applicants will be denied and placed on the district's wait list in the order that they were randomly selected in.

For third grade, the district designated two new spaces. The first two applicants selected for third grade would be approved. The other applicant will be denied and placed on the district's wait list in the order that they were randomly selected in.

## By Grade First Randomize Grades



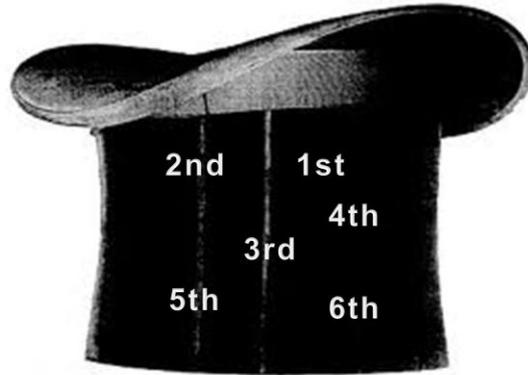
Another way that a district can choose to select applicants for approval is to conduct a separate random selection for each grade. If a district chooses this method, it must first randomize the order in which each grade is drawn.

To do this,

## By Grade (a) Randomize Grades

Grade Order:

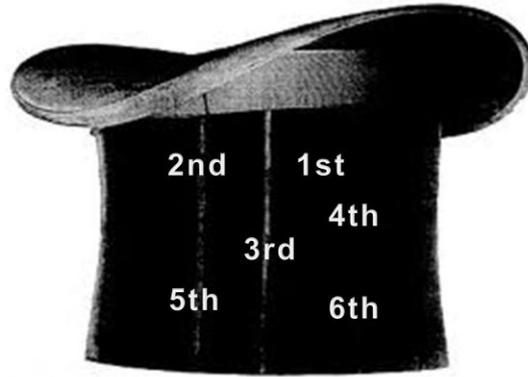
1. 5th
- 2.
- 3.
- 4.
- 5.
- 6.



## By Grade (b) Randomize Grades

Grade Order:

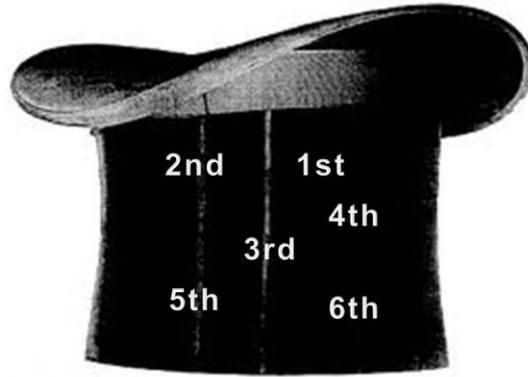
1. 5th
2. 3rd
- 3.
- 4.
- 5.
- 6.



## By Grade (c) Randomize Grades

Grade Order:

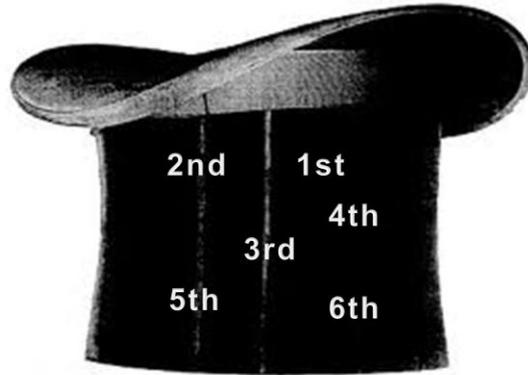
1. 5th
2. 3rd
3. 4th
- 4.
- 5.
- 6.



## By Grade (d) Randomize Grades

Grade Order:

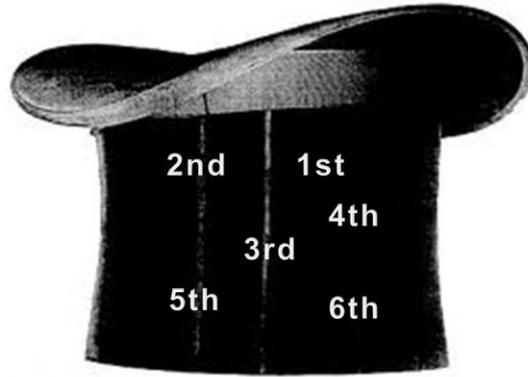
1. 5th
2. 3rd
3. 4th
4. 6th
- 5.
- 6.



## By Grade (e) Randomize Grades

Grade Order:

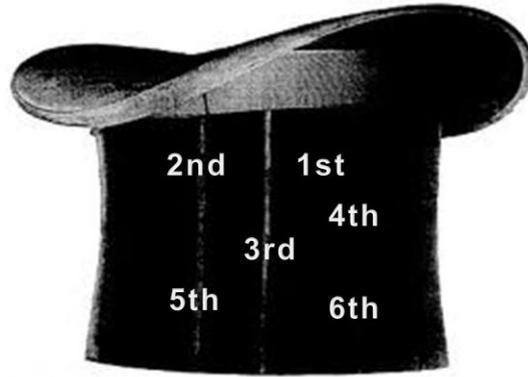
1. 5th
2. 3rd
3. 4th
4. 6th
5. 1st
- 6.



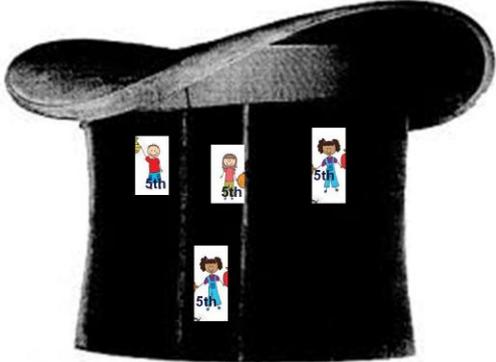
## By Grade (f) Randomize Grades

Grade Order:

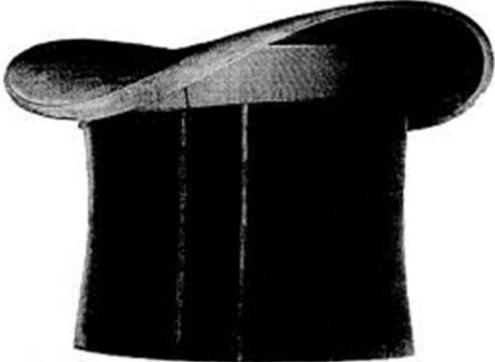
1. 5th
2. 3rd
3. 4th
4. 6th
5. 1st
6. 2nd



## Grade 5

	<p>Grade 5</p> <ol style="list-style-type: none"><li>1.</li><li>2.</li><li>3.</li><li>4.</li></ol>
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## Grade 5

	<p>Grade 5</p> <ol style="list-style-type: none"><li>1.  3th</li><li>2.  5th</li><li>3.  5th</li><li>4.  5th</li></ol>
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## Preference During Random Selection

- If an applicant is selected randomly, that applicant's siblings receive preference for the next available space in the sibling's grade.
  - If there are no spaces remaining in the sibling's grade, the sibling is denied.
  - If there is a wait list, the sibling is given the next space on the wait list.



If an applicant is selected randomly, that applicant's siblings receive preference for the next available space in the sibling's grade.

If there are no spaces remaining in the sibling's grade, the sibling is denied.

If there is a wait list for the sibling's grade, the sibling is given the next space on the wait list.